



**higher education
& training**
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



**LOVEDALE
TVET COLLEGE**

BID NOTICE

RFQ: LTVETC-005/2021

APPOINTMENT OF A PRE-APPROVED PANEL OF SERVICE PROVIDERS TO RENDER SERVICES TO LOVEDALE TVET COLLEGE FOR A DURATION OF THREE YEARS.

Tender documents will be available as from **08H00** on Monday the **28 June 2021** from the offices of the **Lovedale TVET College, 1 Amatola Row, Headquarters King Williams Town**, upon a payment of non-refundable fee of **R300.00** (Three Hundred rand) for each document (by means of a bank guaranteed cheque made directly to Lovedale TVET College or EFT using the following banking details:

ABSA Bank

Account no: 40-5519-9123,

Branch code: 632005

Completed Tender documents in a sealed envelope endorsed with the relevant bid number, bid description and the closing date must be deposited in the bid box not later than **11h00 am** on **20 July 2021**.

Bidders must ensure that bids submitted via courier services are deposited by the courier service in the College bid box prior to the closing date and that it is not delivered to College officials. The College will not accept responsibility if bids received by officials are not timely deposited in the Bid Box.

This Tender document will be evaluated in three (3) phases as follows:

Phase 1: Compliance, responsiveness to the bid rules and conditions (Pre-qualification evaluation)

Phase 2: Functionality Stage, then thereafter

Phase 3: Bidders passing the stage above will thereafter be evaluated on PPPFA

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS
WILL BE AWARDED AS FOLLOWS:**

Maximum points on price	-	80 points
Maximum points for BBEE	-	20 points

TOTAL - 100 points

STAGE 2: FUNCTIONALITY EVALUATION

Bids will be evaluated based on the functionality as detailed on below table:

Criteria	Guidelines for Criteria Application	Points
(1) Institutional Capacity		10
(2) Service Team		45
(3) Methodology		45
Maximum Total Score for functionality assessment		100
Minimum number of total points required for functionality evaluation		60

ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED to

SCM SPECIFIC ENQUIRIES

Enquires: **Mr M Gantsho**

Email Address: mqokeleli.gantsho@lovedale.org.za

Tel No: **087 238 2223**

TECHNICAL /PROJECT SPECIFIC ENQUIRIES

Enquires: **Ms M Mili**

Email Address: mandilakhe.mili@lovedale.org.za

Tel No: **087 238 2223**

BID DESCRIPTION: PANEL OF SERVICE PROVIDERS FOR A PERIOD OF 36 MONTHS AS AND WHEN REQUIRED COMMODITY LIST.

ITEMS NO	DESCRIPTION
1.	Travel Agency Services
2.	Accommodation Services
3.	Catering Services
4.	Supply and Delivering of Cleaning Materials
5.	Supply and Delivering of Stationery
6.	Gardening Services
7.	Plumbing Services

8.	Financial Consulting Services
9.	Educational and Academic Consulting Services
10.	Training and Development Services
11.	Conveyancers Services
12.	Construction Services, Professional Services
13.	ICT Services
14.	Electrical Services
15.	Renewable Energy (Solar Systems)
16.	Stationeries
17.	Printing Services
18.	Office Furniture
19.	Office equipment
20.	Computer Equipment
21.	Household and Domestic Services
22.	Marketing and Advertising Services
23.	Wellness, Health and Safety Services
24.	Consultants: Professional services – Internal /External audit services, Forensic services, Financial and Accounting services, Legal services, Medical services, Psychological services and advisory services.
25.	Advertising Electronic and print media
26.	Wellness, Health and Safety Services
27.	Event management Services: PA systems, DJ, and Tent
28.	Pest Control Services
29.	Air Conditioning Services
30.	Protective Clothing
31.	Staff Training
32.	Transportation Services